Section 8 rental process

Briefing Session Housing Choice Voucher

Locate unit of interest – Fill out Request

Return to Section 8 Office/2nd floor

Request is evaluated for Rent Negotiations

Negotiations via telephone w/owner if rent is over FMR

Owner doesn't wish to continue Tenant starts over from top

Rent is agreed upon/Inspection is set w/ rent determination

Unit failed inspection/rent not agreed upon

Unit re-inspected/rent agreed upon

Unit passed inspection/Rent agreed upon

Tenant contacts S8 Rep. – given okay to move in

Leases prepared/ mailed to owner Apprx 7-14 days

Leases returned/rent scheduled to be paid

Check received by owner 1st of the upcoming month

Periodic rent changes – depends on tenant income

Annual Recertification/ Inspection